



U.S. Small Business
Administration

FY2024 Year-End Subcontract Reporting Extension

Date: July 17, 2024

From: Francine H. Morris
Director, Office of Government Contracting
U.S. Small Business Administration

To: Federal Agencies and Federal Contractors with Subcontracting Plans

Subject: Fiscal Year 2024 (FY24) Year-End Subcontract Reporting Extension

Federal contractors are conscientious about the accuracy and completeness of subcontracting plan data submitted in eSRS.gov. Increased reporting requirements, such as order-level subcontract reporting for multi-agency contracting vehicles and ordering agencies getting subcontracting credit, have increased the reporting workload. SBA expects to provide a 15 calendar-day permanent extension for reporting in a forthcoming proposed rule. Thus, SBA is providing a fifteen calendar-day extension to the submission due date for contractor’s FY24 year-end Individual Subcontract Reports (ISR) and Summary Subcontract Reports (SSRs), which also extends the agency’s time period to accept or reject the reports by the same number of days.

Type of Report	Reporting Period Ending Date	Normal Reporting Period Due Date	Extended Due Date for Contractors	Due Date for Agencies To Accept/Reject Reports
Fy24 Year-End ISR & SSR	September 30, 2024	October 30, 2024	November 14, 2024	December 14, 2024

For rejected reports, contractors must still submit a revised report within 30 days of the rejection notice per FAR § 52.219-9(l), and agencies must acknowledge or reject the revised report within 30 days of submittal.

If you should have any questions, please contact SBA’s Subcontracting Program staff at subcontracting@sba.gov.

Sincerely,

Francine H. Morris
Director, Office of Government Contracting